

MINUTES OF THE COMMITTEE ON POLICIES AND RULES
THE CLUB AT PRESCOTT LAKES – MEETING OF TUESDAY, MARCH 12, 2013
3PM AT THE CLUBHOUSE

The meeting was called to order by Chairman Charlie Bomberger at 3pm in Function Room B of the Clubhouse. Committee members present were: Charlie Bomberger, Margie Bauer, Ned Dolan, Ernie Elliott, James Pena, Harry Chandler and Tim Campbell. Greg Paydock, the General Manager joined the meeting at approximately 3:30pm. Those members not in attendance were Bill Wolfe and Claudia Canady.

Adoption of Minutes: the minutes of the February 12, 2013 meeting were approved with no changes.

Chairman's Remarks: Chairman Bomberger shared information about the Club regarding current status of golf memberships, the implementation of the Non-Resident Social Membership program at \$50 per month with a one-year commitment that entitles the participant to access to the Club dining and social events, management is updating and revising membership documents, encourage all Club members – not only golf members – to join and use the Palmer Advantage program, financial results for first two months are good overall with food and beverage still a concern, and capital improvements budget for 2013 substantially committed to leases for maintenance equipment, repair of Athletic Club men's shower room, pool deck and heater and several more bunkers on the course. The women's shower room is slated for repair in 2014. The course beverage cart will be stationed at the Number 10 tee. There are plans to add a grill to the patio. The snack bar will be revamped for 2013 season in light of 2012 losses. The Ambassador Committee has been reconstituted with a revised mission statement.

Old Business:

- **Update on Standing Committee Membership Challenge:** The Chairman reported that three new golf members had been signed up by members of the Committee – two by Harry Chandler and one by Charlie Bomberger. The Challenge is scheduled to end on March 15.
- **Recommended Changes to Policy & Rules Committee Chartered Responsibilities:** The Committee reviewed and discussed the charter as set forth in the Bylaws. The only change approved was to add specific language in the charter section regarding the

requirement in Section VII regarding responsibility to review mission statements of other committees and recommend any changes to the Board. The committee's charter will be revised to include that language.

- **Update on Social Membership/Review of Social Membership on Club Policies:**

Chairman Bomberger had provided an update on the Non-Resident Social Membership earlier in the meeting. Greg Paydock further elaborated on the program that it is "Membership by Invitation Only" (there will not be mass marketing), it will be recallable at the discretion of the Club Operator, the charge will be \$50 per month with an initial one-year commitment, and the membership provides privileges to use the Dining Facilities and to participate in social events. The Chairman advised the Committee members to review the current Non-Resident Social Memberships policy in the Membership Policies and Plan (page 11-12) to ensure the program is consistent with policy.

New Business:

- **Review of Ambassador Committee Proposed Mission & Charter:** Chairman Bomberger advised the committee was newly reconstituted and had prepared draft mission statement for review by our Committee before presentation to the Board. Since the draft had not been shared with the committee prior to the meeting, Chairman Bomberger will email it to the Committee with the request that each member review it and compare it to the Bylaws language and offer any comments by the end of the week as he would like to submit for review by the Board at its meeting on March 19th.
- **Review of Proposed Leave of Absence Policy:** Chairman Bomberger shared the latest draft of the proposed policy. Greg Paydock shared that there is currently no Leave of Absence policy for the Club although leaves have been granted at management discretion. The proposed policy is similar to that of other clubs except for the unique situation here with the mandatory Athletic Membership for Residents. Major Decisions has reviewed the concept of the Leave of Absence policy and has approved it. The draft proposed reflects management's current view on an acceptable policy. One of the Committee members raised the concern about whether the past division between golf and athletic members that defined the Club membership several years ago but has subsequently healed had been considered in formulating this policy, especially since Athletic Club members are not being offered a Leave of Absence option. The Committee had a full discussion of the draft proposal and expressed concerns that the

language would afford Non-Resident Golf Members on Leave of Absence access to the Athletic Facilities even if they were not members, that Resident Golf Members on Leave of Absence would lose access to some of their privileges outlined in the Membership Policies and Plan, etc. The Committee also took the position that the members should be in good standing before requesting a Leave of Absence. Given the discussion and concerns, the Chairman decided to defer further action and asked Tim Campbell to draft a revised policy proposal reflecting the discussion and circulate it by email with the request that members review and offer revisions and comments in an effort to have consensus on a draft policy proposal for Greg Paydock to review and have reviewed APGM attorneys prior to final adoption.

- **Proposed Plan for Revising CAPL Membership Policies and Plan:** Chairman Bomberger had provided the Committee with tables of contents of rules and policies from affiliated clubs. He advised that Board Chairman Otto was asking the Committee to streamline the Policies and Plan and to make the document more user friendly. Greg Paydock advised that many other clubs have only one governance and policy document while CAPL has three – the Bylaws, Rules and Regulations and Membership Policies and Plan. His sense was that more clubs were moving to having more than one document. The Committee generally agreed that it's preferable to maintain the three documents. Greg Paydock plans to obtain copies of other clubs bylaws and policies for our review. The Committee asked Greg to provide an update on the number of members under each membership category. The approach Chairman Bomberger outlined was to consider moving certain portions of the membership information to an appendix so the primary membership policies would be easier to use, keeping in mind it is a legal document. The Committee will continue with its discussion and plan for review at its next meeting.

Club Management Report – Greg Paydock: The primary focus of his report was on the fact that the membership documents are being revised and updated to reflect the current Club. He indicated that some documents from the M3 period were still being used. His effort is to engender the “one club” focus among members and staff. New members are brought to the Membership Office in the new Clubhouse so they see all of the Club facilities – not only the Athletic Facilities.

Next Meeting: The next meeting is scheduled for Tuesday, April 9, 2013 at the Clubhouse. In light of the Athletic and Fitness Committee meeting from 2pm to 4pm and Greg Paydock needing to be at both meetings, Chairman Bomberger suggested we begin the Policies and Rules Committee at 3:30pm. That was agreed to.

Adjournment: The Committee adjourned at 4:45pm.

Submitted by Tim Campbell