

DRAFT MINUTES OF THE COMMITTEE ON POLICY AND RULES
THE CLUB AT PRESCOTT LAKES – MEETING OF TUESDAY, APRIL 9, 2013
3:30PM AT THE CLUBHOUSE

The meeting was called to order by Chairman Charlie Bomberger at 3:33pm in Function Room B of the Clubhouse. Committee members present were: Charlie Bomberger, Margie Bauer, James Pena and Tim Campbell. Ernie Elliot joined later in the meeting. Those members not in attendance were Ned Dolan, Harry Chandler, Claudia Canady and Bill Wolfe. Greg Paydock, the General Manager, attended.

Approval of Minutes of March 12, 2013 Regular Meeting and March 21, 2013 Special Meeting

– The minutes of these two meetings were approved without revisions.

Old Business:

- **Board of Governors Update** – Chairman Bomberger reported on the latest meeting of the Board of Governors including Athletic Center changes (new trainer, equipment serviced, May 1 pool opening, approval for five new pickle ball courts expected to be completed in two months, pool deck repairs and men's locker room shower repairs), and Club operations overall positive with food and beverage showing improvements. Chairman Bomberger reported the Communications Committee under Chairman Joe McDermott is interested in coordinating with the HOA Voting Members on issues to communicate. Greg reported he and other staff met with HOAMCO staff to review documents and material provided new owners as the Club is updating its information and forms. The Juniors Committee will have a "sports night" on Monday evenings at the pool during June and July with the snack bar open for two additional hours. The Social Committee is active with Cinco de Mayo and Monte Carlo night scheduled in May. The Salvation Army has been selected as the charity to benefit from Monte Carlo night.
- **Update on Leave of Absence Policy and Annual Cart Fees** – Chairman Bomberger reported that the Board approved the revised Leave of Absence policy with a question about the number of leaves at any one time. One member thought limiting the policy to 10 leaves was too restrictive. Further review of the policy shows management flexibility to permit more than 10 at any time.

In addition, the question of cart fee payments by members on leave of absence was discussed by the Committee. The question reviewed was whether all members on leave of absence should pay a cart fee. Those who sign the annual cart fee agreement and chose to pay a lump sum up front or quarterly are bound by the agreement while those

who pay as you go are not required to pay as there is no agreement binding them to pay. Greg reported management's plans to change the schedule of annual payments so they are staggered. His thinking is to have Athletic Center optional annual dues payments in January, cart trail fee optional annual dues payments in March and golf membership optional annual dues payments in June. He is considering appropriate incentives for golf members to consider paying dues annually. The Committee concluded that for members on leave of absence, payment for cart fees would be dictated by whether a member signed an annual agreement or not, and if so, they would be required to pay the annual cart fee according to the terms and length of the agreement while on leave. The leave of absence policy is considered approved and will be added to the Membership Policies & Plan for posting on the Club web site.

- **Status Update – Ambassador Committee Charter** – Chairman Bomberger reported he wanted to talk with Ambassador Committee Chair John Gordon to discuss the Committee's charter. Greg Paydock reported the Ambassador Committee had met the previous evening and agreed to develop its charter at one of its upcoming meetings. At this time, the issue will be carried over until this Committee receives a revised charter proposal from the Ambassador Committee.
- **Club Management Report – Greg Paydock** – Greg offered updates and management considerations as the Committee discussed the various issues on the agenda. The Committee did discuss the issue of whether one needed to be an Athletic Member to participate in the Pickle ball Club. This raised the issue of which "clubs within the club" are Inactive Resident Athletic Members and Non-Resident Social Members permitted to participate in. The discussion resulted in the conclusion that "clubs within the club" that use physical facilities like courts, fitness center, swimming pool, ping pong, line dancing, etc., would only permit Resident Athletic members and Non-Resident Athletic Members to participate. Other "clubs within the club" that are passive like bridge, photography, travel, etc., would permit Non-Resident Social and Inactive Resident Athletic members to participate. Greg Paydock will talk with chairs of the "clubs within the club" to confirm this guidance regarding membership of those clubs.

Chairman Bomberger suggested that he talk with BOG Chairman Dave Otto about having Committee Chairs bring issues regarding Club rules and regulations to this Committee. As the Club grows and gains experience we should consider appropriate changes to the policies governing the Club and its membership. The Committee raised the issue of a more formal nomination and election process for the Board of Governors. Greg Paydock reported there was some interest by Major Decisions and Club

Management to revamp the Board of Governors to ensure it is more involved in the Club including election of the full board membership. This issue needs further review and study. The Committee agreed that Chairman Bomberger would talk with Board Chairman Otto about the 2013 nominating and election process and a longer term review of the structure of the Board of Governors and possible Bylaws changes.

New Business:

- **Develop Proposed Plan for Revising CAPL Rules & Regulations (Membership Policies & Plan)** – Chairman Bomberger initiated the discussion by asking for views on how best to approach the review and revision of the Membership Policies & Plan. We have three governing documents – Membership Policies & Plan, The Bylaws outlining the governance structure and the Club Rules and Regulations. Many clubs have one document but given the unique nature of our Club with the mandatory athletic membership and optional golf membership in a non-equity environment, having three documents is probably the best approach. Greg Paydock confirmed that this was the view from corporate legal representatives who participated in drafting the documents during the process of forming the Club.

Chairman Bomberger said the direction from the Board Chairman was to make the Membership Policies & Plan easier to use by slimming it down by moving some detailed material to an appendix. He asked Greg Paydock to obtain copies of other clubs policies and regulations. Greg indicated he would go directly to several other club managers with that request. The Chairman shared with the Committee a spreadsheet he developed that compared the policies of Prescott Lakes, Panther Creek and Balcones. The Committee discussed the options for proceeding with the review and agreed that having a meeting a week over a three or four week period made sense. It was also suggested that we begin the review by looking at the membership categories. The intent is to try to meet on Tuesday, June 4, 11 and 18 beginning at 10am each of those days and meet into the afternoon with a working lunch.

Next Meeting – Due to expected absences, the May 14 meeting is canceled. The next meeting of the Committee will be Tuesday, June 4 at 10am to begin the review of the Club Membership Policies & Plan.

Adjournment – The meeting was adjourned at 5:10pm.

Minutes submitted by Tim Campbell